



2025-2026 NFCA Wildfire Risk Reduction Program

Terms & Conditions

NFCA Authority

This is a sub-grant of federal financial assistance from the Nevada Fire Chiefs Association (NFCA), hereinafter referred to as "the Grantor". Your organization, hereinafter referred to as "the Grantee" agrees to grant funds in the amount specified on the Grant Acknowledgement Form and to support the NFCA Wildfire Risk Reduction Program (Program) activated under this grant award. The Grantee agrees to abide by the award terms and conditions as set forth in this document. NFCA shall be responsible for oversight of the program, monitoring the performance of grant recipient activities described in the application, and distribution of grant funds.

Program Administrator

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Funding Authority

Program funding is provided to NFCA through the following:
CFDA: Bipartisan Infrastructure Law – Wildfire Risk Reduction
Assistance Listing: 15.228
Grant Number: L24AS00089
Grant Period: September 2025 – September 2030
Federal Agency: Department of Interior/Bureau of Land Management

Amount Awarded

The award is for the administration and project completion for fiscal year 2025-2026. Award funds may not be used for other purposes. The Grantee shall pay any costs exceeding the award amount.

Award Acceptance

Grantees must complete and return the Grant Acknowledgement Form with a signed governing body resolution (County Commission, City Council, Board of Directors, or Tribal Council) by May 16, 2025, to confirm acceptance of the award and that you and your organization has read, understands, and will comply with the 2025-2026 NFCA Wildfire Risk Reduction Program Terms & Conditions.



Project Description

The Grantee shall perform the work described in their application and made a part of the grant agreement articles.

Cost Share

There is no cost share requirement for this program.

SAM.gov

Grantee must have and maintain an active SAM.gov account.

Performance Period

Projects must be completed within the 12-month award start and end date (May 1, 2025 – June 30, 2026) and all funds must be expended within the 12-month period. All costs must be incurred during the period of performance. Failure to meet project objectives within the 12-month performance period will be considered a default in this agreement and repayment of grant funds will be required. **NOTE:** Grantee must notify the Program Administrator immediately if you are not on schedule after the first 6 months.

Reporting Requirements

The Grantee shall submit quarterly reports during the performance period and a final report at the project completion. The following materials should be included with corresponding reports:

- Meeting announcements, agendas, minutes
- Articles, brochures
- Invoices
- Photos (before/after for meetings, events, etc.)
- Maps and / or shape files.

There are no penalties for early project completion.

Reporting Period	Report Due Date	Completion Percentage Estimate*
May 1, 2025 – June 30, 2025	July 1, 2025	Initial
July 1 – September 30, 2025	October 1, 2025	25%
October 1 – December 31, 2025	January 1, 2026	50%
January 1 – March 31, 2026	April 1, 2026	75%
April 1 – June 30, 2026	July 1, 2026	100%

*Notify the Program Administrator immediately if you are not on schedule after the first six months.



Site Visits

The NFCA Program Administrator and/or Program Coordinator will periodically visit each project during the performance period. The purpose of these visits is to help, provide guidance, receive updates, and provide technical expertise to the Grantee.

Disbursement of Funds

Grantees shall submit invoices to NFCA for payment. Funds will be distributed on a reimbursement basis. Reporting requirements must be met before funds will be released. Final payment will be made upon project completion and a final report.

Revisions

The Grantee shall notify the Grantor within 30 days of any changes in the primary contact of financial representative for their project.

Compliance

It is the Grantees' responsibility that their project complies with all applicable local, state, and federal laws. The Grantee must also comply with all applicable laws and regulations governing standard grant management practices.

Termination

The Grantee may terminate the grant award agreement by giving written notice to the NFCA within ten (10) business days of receipt of this agreement.

Audit Requirements

Grantees who receive more than \$500,000 annually from federal sources are required to submit a copy of their audit to NFCA.

Media

Grantees shall provide recognition and acknowledgement of the award in all activities, publications and materials associated with this funding. Media communications about the Program should clearly identify support of the Nevada Fire Chiefs Association and the Bipartisan Infrastructure Law funding through the Bureau of Land Management by written word and inclusion of the official NFCA logo (below). Contact the program administrator to obtain an electronic copy of the NFCA logo.

Communication suggestions:

- Send out a press release announcing the award.
- Send out press releases preceding and following events.
- Invite local media, donors, and elected officials to events.
- Feature the award in newsletters, donor update letters, and other publications.



- Send letters to legislators to help them understand the importance of investing funds in wildfire risk reduction programs and initiatives.
- Display the NFCA logo at any public events and on printed materials
- Link the NFCA logo or website to your website.

